



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	04	2021	<b>To</b>	31	03	2022

## Section A Reference and administration details

**Charity name**

Sutton Tennis & Squash Club

**Other names charity is known by**

**Registered charity number (if any)**

1185220

**Charity's principal address**

19 Devonshire Road  
 Sutton  
 Surrey  
**Postcode** SM2 5HH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	P M Ward	CHAIR		
2	T J Davies			
3	A Jennings			
4	J Jones-Smythe			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Member nominations selected by Nominations Committee, elected by members at annual general meeting.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>All 4 Trustees for the period were unchanged and had been Trustees during the previous reporting period.</p> <p>Under our Constitution, we have appointed a Management Committee to undertake day to day management of the club facilities. The Chair &amp; Treasurer of that Management Committee are also 2 of the charity trustees.</p> <p>The Trustees are kept briefed throughout the year on all relevant matters and through their reserved powers have control on the Management Committee contracting and expenditure decisions above an agreed delegated threshold.</p> <p>Specifically, we have the Charity entity and a wholly owned trading subsidiary, STSC Trading Ltd, through which relevant transactions occur.</p> <p>Risks are monitored through the Risk Register, which is regularly reviewed and updated by the Management Committee. This is periodically circulated to Trustees but also available online, should Trustees wish to view the register at any other time.</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Summary of the objects of the charity set out in its governing document**

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of racquet sports including tennis, squash & racket ball.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the year, membership numbers have grown by 35%.

We have also created a new role, Inclusivity Manager. This role has focus on creation and managing delivery of all programmes, which are for the benefit of non-core Members. These courses are delivered at a discount to our full Membership Rates. In essence, this is giving access to a section of the public who would otherwise be unable to access facilities at the club either for financial and / or disability reasons.

The contribution made by The Club can be in the form of court time, floodlighting costs, coaching costs or hardship grants.

By way of examples, during the period we delivered a number of different programmes, including Disability, Walking, Mental Health & Wellbeing Tennis, Ladies on low income, over 65's, hardship grants and discounted school programmes.

During the year, a total of 2,382 one hour participant sessions were provided. The collective value of these provided by the Club was £9,300 and a further £1,000 funded by third party relationships.

It is anticipated that in the coming year, both the number and value of sessions provided will increase, as the reach of the programmes grow.

All Trustees are aware of the guidance issued by the Charity Commission with regard to Public Benefit and adhered to the guidance throughout the year.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A key strategy for us is to expand the footprint of users of the club to all abilities and age groups.

To this end we are actively growing the number of schools / colleges we provide coaching programmes for in all our racquet sports, not just tennis. The mix of schools covers the full spectrum of academic and physical abilities from grammar schools to others with a high concentration of SEN students, ensuring we make the club facilities available to the whole community.

In the case of adults, we will continue to deliver programmes for the able and less able bodied, such as disability, walking, mental health and wellness programmes.

These particular focuses allow us to fill court usage during week days and early evenings which are off peak to our core membership.

To deliver on our policy to make facilities available to the full cross section of abilities in our community, requires us to continue to make a financial contribution into our Inclusivity programmes, which we are committed to.

Any surplus funds generated each year from our members are being invested back into the fabric of the club to maintain facilities to a high standard and where possible, increase our court space capacity, alongside delivery of our inclusivity programmes.

We have a strong ethic of encouraging our members to be contributors of their time as volunteers, alongside being active playing members of the club. This includes our Trustees, Management committee and event organisers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

This is our first year as a charitable incorporated organisation.

Our achievements include: -

- 35% growth in our core membership numbers to 754 members.
- Generating a surplus of £30,000 for reinvestment back into the club and playing facilities.
- Establishing our Inclusivity Manager role, enabling us to make a step change in facilities being available to a wider cross section of our local community.
- Growing our core team of coaches, encouraging a wide cross section of new members to join the club whether they are looking to play competitively or socially.
- Increasing the number of Club Teams playing both tennis and squash.
- An improved ratio of female members, particularly in the squash section.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserves generated by the charity are all retained within the charity.

These funds are used to deliver: -

1. Our growing programme of Inclusivity Programmes, some of which require us to provide subsidies.
2. Maintain the fabric of the club court and changing facilities.
3. Make improvements in club playing and club house facilities to enable us to expand the membership and court utilisation.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The mix in source of funds into STSC CIO is: -

- 74% Membership Subscriptions
- 24% Sponsorship, donations and grants. c was specifically Government grants / support in the wake of Covid)
- -12% negative contribution from STSC Trading Ltd
- 14% Miscellaneous Income

During the period, the impact of STSC Trading Limited was negative upon the overall source of funds. This should not be viewed in isolation or entirely negative upon CIO. Many items of expenditure incurred in STSC Trading Ltd are for the benefit of the CIO overall, e.g. improvements to the fabric of playing surfaces and clubhouse facilities, all of which are improvements to the property asset owned by CIO.

## Section F Other optional information

--	--

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		